

## **-TO PARENTS AND STUDENTS OF RADIO 1- SYLLABUS**

Welcome to your first year of Radio Broadcasting. Please take the time to read through the following pages, which explains grading and specific policies for this course. **After reading these materials, please complete, sign, date and return the attached form. You and your student must sign this form before your student may broadcast on WPHS or use studio equipment.**

### **-IF YOU HAVE ANY QUESTIONS, FEEL FREE TO CONTACT ME:**

Jeremy Olstyn, Radio & Television Teacher & WPHS/WCS-TV General Manager

e-mail: [olstyn@wcskids.net](mailto:olstyn@wcskids.net)

Phone: TV Studio (call this # during my 4th hour prep)- 586-698-4604

Additional materials can be found on my website: <http://mrolstyn.weebly.com>

**SIGN-UP FOR REMIND!** It is a simple way for your student to get reminders texted (or e-mailed) automatically regarding the class, tests, homework, etc.

WPHS Broadcasts on 89.1 FM in Warren and Sterling Heights. You can listen to the stream on-line at [www.wphs.com](http://www.wphs.com).

Radio & Television Paraprofessional & WPHS/WCS-TV Operations & Studio Manager  
586-698-4501 (available during after school program hours, usually until 9:00 PM).

## **-RADIO BROADCASTING 1 (VPA)**

WCS Course ID: HS0641

Career and Technical Education Code: CIP 10.0202 (Half of 12 State mandated Segments)

Course Description: This course provides an overview of the broadcasting industry that includes the areas of radio. Subjects to be covered include areas of announcing, producing, marketing and news writing.

This course provides “hands-on” experience and fulfills 6 of the 12 CTE Segments for Radio/TV.

Recommended enrollment in both TV Broadcasting 1 and Radio Broadcasting 1 in the same school year.

This course is the prerequisite for Advanced Radio Broadcasting 2.

## **-SUPPLIES NEEDED FOR RADIO 1:**

\* **School ID with Rookie Radio/TV Sticker on the back (the first sticker is provided at no cost, but if you lose your ID, a new sticker costs \$1). REQUIRED DAILY. Wearing a Cousino ID is school policy; the addition of Rookie Sticker on the back will allow for special access to the studio after hours. STICKERS WILL BE AWARDED ONCE STUDENT BRINGS IN ALL SUPPLIES.**

\* **School Planner/Calendar (provided by Cousino). REQUIRED DAILY.**

\* **Flash Drive (at least 8 GB). Target frequently runs sales on flash drives, so you shouldn't pay more than \$15 for 8 GB. Attach to your student ID lanyard so you will not lose it. REQUIRED DAILY.**

\* **Radio 1 Handbook (provided). This will serve in place of a textbook, housing all notes and handouts. There is a \$5 replacement fee if lost. REQUIRED DAILY.**

\* **Folder. This is where you will store notes and handouts for the semester. I do not use a single**

text, but rather draw from several sources, so this folder is essential to success. REQ. DAILY.

\*Pen/pencil and notebook. REQUIRED DAILY.

\*Ear-enclosing Headphones w/ ¼” Adapter. These are large headphones (not earbuds) that are made for studio use. Here is a respectable and affordable pair (around \$20) offered by Amazon: [http://www.amazon.com/gp/product/B0002Z82XA?psc=1&redirect=true&ref\\_=oh\\_aui\\_search\\_detailpage](http://www.amazon.com/gp/product/B0002Z82XA?psc=1&redirect=true&ref_=oh_aui_search_detailpage)

**WE DO HAVE HEADPHONES TO USE, BUT WITH CLEANLINESS IN MIND, A PERSONAL PAIR OF HEADPHONES IS RECOMMENDED. OPTIONAL.**

### **-CLASSROOM PROCEDURES AND EXPECTATIONS**

I have always operated from the perspective that students come to school to learn; in turn, I come to school to teach. Learning requires thinking. Thinking can be hard. Contrary to what you might believe about Radio-1, it will require moderate amounts of THINKING and ACTION. You will either choose to THINK and ACT, or you will make the choice to refrain from those activities. Your choices will dictate the grade that you earn in this class.

#### **As your teacher, you can expect me to....**

- ... show up everyday with the true passion that I hold for the art and science of media creation.
- ... provide a safe, fair environment where students are encouraged to ask questions and demonstrate their learning.
- ...give my students the utmost respect and expect the same in return.
- ...teach production skills, give notes, explain material and assessment methods.

#### **As a student of Radio-1, I expect you to....**

- ...treat EVERYONE WITH RESPECT. This includes me, the parapro, other students, administrators and substitute teachers. Bullying and demeaning language is unacceptable.
- ...come to class everyday with required materials, be well rested and ready to learn.
- ...ask questions, participate in class discussions, take notes and complete homework on time.
- ...stay awake and involved during classroom presentations and videos.
- ....review and study for assessments.

#### **Parents, I hope that you will...**

- ...communicate with your student daily about homework and upcoming tests.
- ...have your student explain the material to you. It will help them to solidify what they know.
- ....provide students with ample time and a quiet place to study.
- ....encourage them to seek help when discouraged.

**Equipment Policy-** All TV Studio and Take-Home equipment is limited to use specified for Radio-1 class ONLY. You may not use any Radio or TV equipment to work on “outside projects,” for other classes, or personal use. Sign-out of all equipment and studio space is at the

discretion of the Radio Teacher and Paraprofessional, and must be returned in “like condition” prior to school the morning following sign-out. **ANY DAMAGED OR LOST EQUIPMENT WILL BE ASSESSED AS A SCHOOL FINE, SIMILAR TO A LOST TEXTBOOK.**

**Cell Phone Policy-** Cell phones cause not only distractions from work, but audio interference as well; try setting a cell phone atop a small radio to hear it for yourself. Cell phones, headphones and mp3 players are not to be used during class anywhere in the radio or TV rooms (this includes texts). Any unauthorized use of a cell phone during class will result in detention and referral per school policy. Repeat offenses will be referred to the appropriate office. \*Exceptions will be made for use of audio recording apps used during projects\*

**Food/Drink Policy-** Food and drink are not allowed in the Radio Station or adjoining studios at any time. Bringing food or drink into the class will result in a tardy. Repeat offense will result in referral.

**Tardy Policy-** The door to the main hall will be closed (and locked) once class begins. You will be marked tardy for showing up late and disrupting the class. Tardy entrance will be logged and follows the school’s detention and suspension policy.

### **-RADIO 1 GRADING**

A word on coming to school and being on time: as a Career-Technical course, we operate the Radio station as a business. Since we are not located at CPC (like most CTE classes), we do not have block scheduling and are limited to the standard classroom hour. As such, your attendance and coming on time is vital. I will issue tardies in accordance to school policies. Each student will have two bathroom passes at the beginning of each quarter. Any pass beyond that will result in a tardy (exceptions will be made for legitimate, documented medical needs).

All of your grades will fall into 1 of 2 categories, per district guidelines: **Homework (25% of your marking period grade) or Assessment (75% of your marking period grade).**

**Homework** will include daily in-class Bellwork, Writing Tracker, and other short, take-home assignments.

**Assessments** are comprised of weekly Unit Tests, 2 Radio Projects that will require work during and after school, and completion of each of the studio rotation positions and scripts.

The **Final Exam** will be built from the Unit content covered throughout the semester. The final grade for the semester will be based on:

1st Card Marking Grade = 40%  
2nd Card Marking Grade = 40%  
Final Exam = 20%  
Total Grade = 100%

**Absent Work** – Students are responsible to get notes, warm-ups and homework from the teacher or a peer. Students have 2 days to complete homework if the absence is excused.

**Late Work** – An assignment is considered late if it is not with you when you walk into the classroom. Late work is accepted for less than full credit, per assignment guidelines.

### **-RADIO 1 UNITS**

Here are the units of content we will be covering during your semester of Radio-1...

**-Unit 1: Welcome**

**-Unit 2: Radio, the How and History**

**-Unit 3: The Structure of WPHS**

**-Unit 4: DJ**

**-Unit 5: News Announce**

**-Unit 6: Announcing Technique**

**-Unit 7: Writing for Radio**

**-Unit 8: Portable Audio Recorders**

**-Unit 9: Basic Audio Editing**

**-Unit 10: Broadcast Journalism, Part 1**

**-Unit 11: Broadcast Journalism, Part 2**

**-Unit 12: Marketing and Promotions**

**-Unit 12b: Listening Session**

**-Unit 13: Creative Commercialism**

**-Unit 14: The Golden Age of Radio**

**-Unit 15: Radio Drama Performance**

**-Unit 16: New Media, Copyrights, Careers & Higher Education**

**-Unit 17- Review and Exams**

### **-VIDEOS, FILMS & AUDIO RECORDINGS**

We will be watching a number of clips, videos, films and TV shows and listening to several clips from NPR, and other radio programs in this class. Below is a partial list of shows that we will be watching and listening to...

TV Shows: *Empire of the Air*, *News Radio*

Radio: *NPR News*, *This American Life*, *Radiolab*

**Please contact Mr. Olstyn, if interested in information about the following: Field Trips, CTE Advisory Committee, Post-Secondary Educational Opportunities, Career Information, & Independent Study. All district Plagiarism Policies apply to this course.**

**CTE Work Experience is available to all CTE students. For Radio-1 and TV-1, this will generally be an industry-relevant field trip.**

#### **Nondiscrimination Statement**

**In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disability Act of 1990, the Elliott-Larsen Civil Rights Act of 1977, and the Genetic Information Nondiscrimination Act of 2008, it is the policy of the Warren Consolidated Schools that no person shall, on the basis of race, color, national origin, sex, (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes") be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or in employment. Inquiries should be addressed to the Chief Human Resources Officer, 31300 Anita, Warren,**



## Sign up for important updates from Mr. Olstyn.

Get information for Cousino Senior High School right on your phone—not on handouts.


Pick a way to receive messages for **Radio-1**:

**A** If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

[rmd.at/wcsradio](https://rmd.at/wcsradio)


Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.

A smartphone screen displaying a web browser with the URL "rmd.at/wcsradio". The page title is "Join Radio-1". Below the title are two input fields: "Full Name" with the placeholder text "First and Last Name", and "Phone Number or Email Address" with the placeholder text "(555) 555-5555".

**B** If you don't have a smartphone, get text notifications.

Text the message @wcsradio to the number 81010.

If you're having trouble with 81010, try texting @wcsradio to (586) 782-3230.

A smartphone screen showing a text message interface. The "To" field contains the number "81010". The "Message" field contains the text "@wcsradio".

Don't have a mobile phone? Go to [rmd.at/wcsradio](https://rmd.at/wcsradio) on a desktop computer to sign up for email notifications.

Download/view/print the syllabus at the link below:  
<http://mrolstyn.weebly.com/syllabus-all-classes.html>

**-CONTRACT**

*Please confirm that you have read the syllabus by signing and returning the card provided.*

By signing and returning the QR card, we agree we have read and understand the documents regarding Radio-1. Further, we agree to abide by all rules and regulations therein. We also understand that all documents, grading and procedures are subject to change; students will be notified of any changes. We the undersigned will be held responsible for any lost or damaged equipment.