

## **-TO PARENTS AND STUDENTS OF TV 1- SYLLABUS**

Welcome to your first year of Television Broadcasting. Please take the time to read through the following pages, which explains grading and specific policies for this course. **After reading these materials, please complete, sign, date and return the attached form. You and your student must sign this form before your student may broadcast on WCS-TV or use studio equipment for the 2013-2014 School Year.**

## **-IF YOU HAVE ANY QUESTIONS, FEEL FREE TO CONTACT ME:**

Jeremy Olstyn, Radio & Television Teacher & WPHS/WCS-TV General Manager

Phone: 586-698-4500 (see my website for prep hour) e-mail: [olstyn@wcskids.net](mailto:olstyn@wcskids.net)

Additional materials (including a copy of this document) can be found on my website:

<http://mrolstyn.weebly.com>

Follow me on Twitter, @jeremyolstyn

WCS-TV will be launching an official youtube channel this year (check my website for updates)!

Radio & Television Paraprofessional & WPHS/WCS-TV Operations & Studio Manager  
586-698-4501 (available after school daily until 3:30 PM)

Additional Information:

WPHS/WCS-TV Fax Line – 586-751-3755

## **-SUPPLIES NEEDED FOR TV 1:**

\* School ID with Rookie Radio/TV Sticker on the back (the first sticker is provided at no cost, but if you lose your ID, a new sticker costs \$1). **REQUIRED DAILY.** Wearing a Cousino ID is school policy; the addition of Rookie Sticker on the back will allow for special access to the studio after school. **THE STICKER WILL BE AWARDED ONCE STUDENT BRINGS IN ALL SUPPLIES.**

\* School Planner/Calendar (provided by Cousino). **REQUIRED DAILY.**

\* Flash Drive (at least 8 GB). Target frequently runs sales on flash drives, so you shouldn't pay more than \$15 for 8 GB. Attach to your student ID lanyard so you will not lose it. **REQUIRED DAILY.**

\* 3-ring binder. This is where you will store notes and handouts for the semester. I do not use a single text, but rather draw from several sources, so this binder is essential to success. The binder will be your running "text-book" for the course. **REQUIRED DAILY.**

\*Pen/pencil and notebook. **REQUIRED DAILY.**

## **-CLASSROOM PROCEDURES AND EXPECTATIONS**

I have always operated from the perspective that students come to school to learn; in turn, I come to school to teach. Learning requires thinking. Thinking can be hard. Contrary to what you might believe about TV-1, it will require moderate amounts of THINKING and ACTION. You will either choose to THINK and ACT, or you will make the choice to refrain from these activities. Your choices will dictate the grade that you earn in this class.

### **As your teacher, you can expect me to....**

- ... show up everyday with the true passion that I hold for the art and science of media creation.
- ... provide a safe, fair environment where students are encouraged to ask questions and demonstrate their learning.
- ...give my students the utmost respect and expect the same in return.
- ...teach production skills, give notes, explain material and assessment methods.

### **As a student of TV-1, I expect you to....**

- ...treat EVERYONE WITH RESPECT. This includes me, the parapro, other students, administrators and substitute teachers. Bullying and demeaning language is unacceptable.
- ...come to class everyday with required materials, be well rested and ready to learn.
- ...ask questions, participate in class discussions, take notes and complete homework on time.
- ...stay awake and involved during classroom presentations and videos.
- ...review and study for assessments.

### **Parents, I hope that you will...**

- ...communicate with your student daily about homework and upcoming tests.
- ...have your student explain the material to you. It will help them to solidify what they know.
- ...provide students with ample time and a quiet place to study.
- ...encourage them to seek help when discouraged.

**Equipment Policy-** All TV Studio and Take-Home equipment is limited to use specified for TV-1 class ONLY. You may not use any Radio or TV equipment to work on “outside projects,” for other classes, or personal use. Sign-out of all equipment and studio space is at the discretion of the TV Teacher and Paraprofessional, and must be returned in “like condition” prior to school the morning following sign-out. **ANY DAMAGED OR LOST EQUIPMENT WILL BE ASSESSED AS A SCHOOL FINE, SIMILAR TO A LOST TEXTBOOK.**

**Cell Phone/mp3 Player Policy-** Cell phones cause not only distractions from work, but audio interference as well; try setting a cell phone atop a small radio to hear it for yourself. Cell phones, headphones and mp3 players are not to be used during class anywhere in the radio or TV rooms (this includes texts). Any unauthorized use of a cell phone during class will result in confiscation by the

teacher. Repeat offenses will be referred to the appropriate office.

**Food/Drink Policy-** Food and drink are not allowed in the TV Station or adjoining studios at any time. Bringing food or drink into the class will result in a tardy. Repeat offense will result in referral.

**Tardy Policy-** The door to the main hall will be closed (and locked) once class begins. You will be marked tardy for showing up late and disrupting the class.

### **-TV 1 GRADING**

A word on coming to school and being on time: as a vocational course, we operate the TV station as a business. Since we are not located at CPC (like most vocational classes), we do not have block scheduling and are limited to the standard classroom hour. As such, your attendance and coming on time is vital. I will issue tardies in accordance to school policies. Each student will have two bathroom passes at the beginning of each quarter. Any pass beyond that will result in a tardy (exceptions will be made for legitimate, documented medical needs).

All of your grades will fall into 1 of 2 categories, per district guidelines: **Homework (25% of your marking period grade) or Assessment (75% of your marking period grade).**

**Homework** will include daily in-class Bellwork, completion of each of the studio rotation positions, and other short, take-home assignments.

**Assessments** are comprised of weekly Unit Tests and 2 Video Projects that will require work during and after school.

The **Final Exam** will be built from the Unit content covered throughout the semester. The final grade for the semester will be based on:

1st Card Marking Grade = 40%  
2nd Card Marking Grade = 40%  
Final Exam = 20%  
Total Grade = 100%

**Absent Work** – Students are responsible to get notes, warm-ups and homework from the teacher or a peer. Students have 2 days to complete homework if the absence is excused.

**Late Work** – An assignment is considered late if it is not with you when you walk into the classroom. Late work is accepted for less than full credit, per assignment guidelines.

## **-TV 1 UNITS**

Here are the units of content we will be covering during your semester of TV-1...

- Unit 1: Welcome**
- Unit 2: History of TV**
- Unit 3: Contemporary TV**
- Unit 4: The Visual Story**
- Unit 5: Let's get technical, Part 1**
- Unit 6: Let's get technical, Part 2**
- Unit 7: Studio SOP**
- Unit 8: Studio Rotation Practice**
- Unit 9: EFP**
- Unit 10: Editing, Part 1**
- Unit 11: Editing, Part 2**
- Unit 12: Project, Music Video**
- Unit 12b: Project, Music Video**
- Unit 13: Sound for Film**
- Unit 14: Media, Law and Ethics**
- Unit 15: Genres, Documentary**
- Unit 16: Careers in TV and Film**
- Unit 17: Review & Exams**

## **-VIDEOS AND FILMS**

We will be watching a number of clips, music videos, films and TV shows in this class. Below is a partial list of films and shows we will be watching (PG-13 or less)...

Films: *Quiz Show*, *UHF*, *Winged Migration*

TV Shows: *Modern Marvels- Television: Window to the World*, *Copyright Criminals*, *Nimrod Nation*

## **-CHECKLIST AND CONTRACT**

*Complete and check off each of the following:*

\_\_\_\_\_ I have read and understand the entire document entitled “To Parents and Students of TV 1 - Syllabus.”

\_\_\_\_\_ My student has all of the following items and will bring them to class everyday, starting the next school day:

\_\_\_ Student ID    \_\_\_ School Planner    \_\_\_ Flash drive  
\_\_\_ 3-Ring Binder    \_\_\_ Pen or Pencil

\_\_\_\_\_ Both I and my student have signed this contract and the contract will be turned in to the TV Teacher the following school day.

We the undersigned have read and understand the documents regarding TV-1. We the undersigned agree to abide by all rules and regulations therein. We also understand that all documents, grading and procedures are subject to change; students will be notified of any changes.

Signed,

Student Name (print)

Student signature (and date)

\_\_\_\_\_

\_\_\_\_\_

Parent /Guardian Name (print)

Parent/ Guardian Signature (and date)

\_\_\_\_\_

\_\_\_\_\_

Parent Cell Phone # \_\_\_\_\_ Parent e-mail \_\_\_\_\_